

## Compliance Requirements Addendum

*Additional information has been added to the compliance requirements section on page 16-18 of the student nursing handbook. Additions are highlighted in yellow below.*

### Compliance Requirements

All requirements must be uploaded into the compliance tracking software platform identified by LSON by the Monday before the semester begins. Clear documentation and results must be submitted and approved prior to the first day of the semester. Compliance with all health and clinical requirements must be valid for the entire semester before the first week of the clinical course (except for influenza vaccine). If the file is incomplete, the student will not be permitted to participate in the off-site clinical course until completed.

### Criminal Background Check

Students enrolled in the Leighton School of Nursing are required to participate in clinical experiences in order to successfully complete the program. Prior to participating in clinical experiences, all students are required to obtain and pay for a background check and any other mandatory screening processes. Upon completion, students are required to submit necessary documentation via the appropriate vendor, as identified by the Leighton School of Nursing. The timeline for completion of the background checks and other screening processes will be articulated by the program.

Positive results from a criminal background check that are sufficiently severe in nature may result in the inability of a student to progress in the program and may result in dismissal. Examples of sufficiently severe offenses include, but are not limited to; violent felony convictions, convictions for crimes of deception, convictions for sex crimes, and placement on a sex offender registry. Any subsequent criminal arrests that occur after enrollment must be reported to the Associate Dean of Academic Affairs, or designee.

When a student who has a positive finding on a criminal background check attempts to be placed at a specific clinical site or wishes to continue at his/her current site, the appropriate personnel at the clinical site will evaluate the information and surrounding circumstances and, shall determine if the student can participate in a clinical experience at their site or continue on with his/her current placement at the site. Although the University will make reasonable efforts to place admitted students in field experiences and internships, it will be up to the host facility to determine whether a student will be allowed to work at that facility. The Leighton School of Nursing will take reasonable steps to find alternate placements, but a failure to place students as a result of a positive criminal background check may result in a student being unable to satisfy the graduation requirements of the program.

Even if allowed to progress in the program, students should be aware that a criminal record may jeopardize licensure by the State certification body. Students are advised to consult the appropriate certification body corresponding to their intended occupation for more details.

Successful completion of a program of study at LSON does not guarantee licensure, certification, or employment in the relevant occupation.

## CPR Requirements

Current certification in CPR is required for all nursing students during the period of clinical experiences. The student is responsible for making arrangements for CPR certification. Each student must provide a copy of certification in Basic Cardiac Life Support, healthcare provider or instructor, by the American Heart Association. Students are expected to be in compliance with all mandatory documentation for CPR at the beginning of each semester for the entire semester. Documentation must be on file in the compliance tracking software platform identified by LSON. Compliance with CPR must be valid for the entire semester on the first week of the clinical course. If the file is incomplete, the student will not be permitted to participate in the off-site clinical course that semester.

## Health Records

As part of the application process to the LSON, all students must complete all required health information and have it submitted appropriately.

Students will not be permitted in the off-site clinical areas without documentation that the health requirement results have been met. All requirements with results must be uploaded into the compliance tracking software platform identified by LSON.

Verification of the following is required:

1. Tdap vaccine- documentation of vaccine within the last 10 years; must be kept current. Other vaccines such as Dtap and Td will not be accepted.
2. Hepatitis B Vaccine- Students must submit documentation of 2 or 3 Hepatitis B vaccines or a positive Hep. B titer. If students have neither of these, they will need to begin the Hep. B series. Dose 1 and Dose 2 must be dated at least 28 days apart. Dose 2 and Dose 3 must be dated at least 16 weeks apart.
3. Physical Examination – Student’s physical examination must be completed within 6 months of start date. Any change in health status may require a repeat physical examination
4. Positive Rubella Titer – If Rubella titer is negative or equivocal, student must submit proof of receiving one post-titer Rubella booster
5. Positive Rubeola Titer – If Rubeola titer is negative or equivocal, students must submit proof of receiving one post-titer Rubeola booster.
6. Positive Varicella Titer– If Varicella titer is negative or equivocal, students must submit proof of receiving two post-titer Varicella boosters.
7. Positive Mumps Titer – If Mumps titer is negative or equivocal, students must submit proof of receiving two post-titer Mumps boosters.
8. Influenza Vaccine – due yearly; students who cannot receive an influenza vaccine, must have documentation from a physician requesting this exception.
9. Negative 10 panel Drug Screen within six months of application deadline, as well as annually. A drug screen may be required to be repeated as directed by clinical sites.
10. PPD- Students must provide written proof of a negative 2-step PPD. Students who have a positive PPD must provide documentation of a chest x-ray results and TB Questionnaire. Proof of a negative chest x-ray and a TB Questionnaire must be completed annually.
11. During the admission process students sign the Release of Information sheet, which is a contractual agreement for students to understand their responsibility to keep their PPD current. Students are expected to comply with all mandatory documentation for a 1-step PPD, chest x-ray or Quantiferon Gold TB test at the beginning of each semester for the entire semester.

Documentation must be on file in compliance tracking software platform identified by LSON. Compliance with PPD must be valid for the entire semester. If the file is incomplete, the student will not be permitted to participate in the clinical course that semester.

12. Students are required to have proof of health insurance including proof of start coverage date uploaded into the compliance tracking software platform identified by LSON.