

MARIAN UNIVERSITY FALL 2017 GRADUATE SCHEDULE OF CLASSES

OFFICE OF THE REGISTRAR

Phone: 317.955.6050 • E-Mail: regis@marian.edu • Web: www.marian.edu/current-students/registrar

The course information listed in this schedule is updated weekly. Changes will appear in **RED**.
Students can find the most accurate schedule information in the course offering on their CAMS student portal.

REGISTRATION INFORMATION

► ACADEMIC ADVISING AND REGISTERING FOR CLASSES

All students are required to register online via the CAMS student portal. Students should contact their designated program director with any questions about the required classes to enroll in for the semester. The program director must “release” each student to register for classes, but the program director is not responsible for processing the student’s registration. Students must register themselves for classes online.

COURSE SELECTION & APPROVAL: Review course selections and degree requirements with your program director.

REGISTRATION: Registration for students will take place online March 27-April 7. Graduate students can register beginning on **Monday, March 27**. To register online, follow the directions in the “*Step-by-Step Guide to Online Registration*” in the *Registration Resources* section of the Office of the Registrar’s website: <http://www.marian.edu/current-students/registrar/online-registration-resources>

Newly admitted and readmitted students will receive information regarding when and how they can register.

NO LATE REGISTRATION: Students **must** register by Sunday, Aug. 20th @ 11:59pm or they will not be able to start classes for the fall semester. The CAMS Student Portal will be available for online registration through 11:59pm on Aug. 20th. *You must comply with the published tuition payment policy and meet all tuition payment deadlines in order to confirm your registration. Students who do not comply with the published tuition payment policy will incur late fees on their student accounts.*

► SCHEDULE CHANGES

- At any time before Sunday, August 20 at 11:59 p.m., you may drop or add classes online through your CAMS student portal. On or after the first day of the semester, you must submit any changes to your schedule, including section changes, in person at the Office of the Registrar using a Scheduling form. Instructor and advisor signatures are required beginning August 21. You are responsible for adhering to the following deadlines to add and/or drop courses.

LAST DAY TO ADD A CLASS; LAST DAY TO DROP A CLASS WITHOUT “W” GRADE & \$50 FEEAUGUST 25

LAST DAY TO DROP A CLASS (for semester-long courses).....OCTOBER 27

LAST DAY TO DROP ALL CLASSES FOR THE SEMESTER (WITHDRAW FROM THE UNIVERSITY).....DECEMBER 8

- A \$50.00 fee will be charged for each Schedule Change (Drop/Add) form submitted on or after August 28.
- If you discontinue a class without following the above procedure to drop the class, you will receive a failing grade.**

FEES FOR 2017-2018

Tuition and Fees.....	http://www.marian.edu/academics/office-of-graduate-studies/tuition-and-financial-support
Schedule Change (Drop/Add) form submitted on or after August 28, per form submitted	\$50.00
Auto registration, per semester*	\$110.00
* \$220.00 annual fee charged during fall semester for the academic year-parking passes are valid through summer 2018	
Parking violation, per occurrence (1 st , 2 nd , 3 rd offense).....	\$50.00, \$100.00, \$150.00
Late payment of tuition	\$100.00 (additional penalties also apply)
Transcript fees are available online at http://www.marian.edu/current-students/registrar/transcripts .	

PLEASE NOTE: Students are expected to pay all student account charges by the due dates published by Marian University. The student will be responsible for paying any and all costs associated with collection efforts by Marian University. This may include interest, collection costs, attorney fees and court fees.

SCHEDULES FOR WITHDRAWAL FROM THE UNIVERSITY and REDUCTION OF CHARGES:

A student who withdraws from school may be entitled to full or partial reduction of charges. Reduction of charges is based on the official date of withdrawal as recorded in the Office of the Registrar. Consult with the Financial Aid Office concerning the impact that withdrawal may have upon current financial aid awards.

Standard (semester-long) courses

- withdraw during calendar week 1 = 100%
- withdraw during calendar week 2 = 90%
- withdraw during calendar week 3 = 60%
- withdraw during or after calendar week 4 = 0%
- *last date to withdraw with "W" grade – 5 business days before published end date of the class.*

Courses lasting 5 weeks or more

(up to, but not including, semester-long courses)

- withdraw during calendar week 1 = 100%
- withdraw during calendar week 2 = 50%
- withdraw during calendar week 3 or after = 0%
- *last date to withdraw with "W" grade –5 business days before published end date of the class.*

Courses lasting 4 or fewer weeks – no "W" grades given without complete withdrawal from the university

- withdraw prior to start of class = 100%; withdraw after class begins = 0%: *last date to withdraw with "W" grade –5 business days before published end date of the class. If class meets less than 5 days, withdraw is not permitted after class begins.*

2017 FALL CALENDAR

Residence Halls open.....	Aug. 20
Classes begin at 8:00 am.....	Aug. 21
Last day to add a course (signatures of instructor and advisor required).....	Aug. 25
Last day to drop a course without "W" grade or change to/from audit status.....	Aug. 25
Labor Day, university closed.....	Sept. 4
Incompletes from spring/summer 2017 due.....	Sept. 29
Mid-term date.....	Oct. 13
Mid-term recess, no classes.....	Oct. 16-17
Last day to withdraw from a single course with a "W" grade (for semester-long courses).....	Oct. 27
Registration for spring 2018 semester.....	Oct. 30-Nov. 10
Holy Day: Feast of All Saints.....	Nov. 1
Thanksgiving Recess, no Wednesday classes.....	Nov. 22
Thanksgiving Recess, no classes and university closed.....	Nov. 23- 24
Last day for May 2018 graduation candidates to file graduation application.....	Dec. 1
Marian University patronal feast: Immaculate Conception.....	Dec. 8
Reading Day, no classes.....	Dec. 8
Last day to withdraw from <u>all</u> fall 2017 courses (withdraw from the university).....	Dec. 8
Final examinations.....	Dec. 11-15
Fall graduation date (no ceremony).....	Dec. 31

FILE FOR GRADUATION

- 2017-2018 graduate student degree candidates must file a Graduation Application in the Office of the Registrar no later than December 1, 2017. Click on the *graduation application* link at www.marian.edu/commencement.

CLASS CANCELLATION OR CHANGE

- The university reserves the right to change or cancel courses as needs and enrollment warrant. Because course information may change in between registration and the first day of classes, students should print an updated schedule from their CAMS student portal immediately prior to the start of the classes.

COURSE LOAD

- The normal load for a full-time graduate student is 9-13 credits per semester. Students wishing to take more than 13 credit hours must get approval from their Program Director.

ALPHABETICAL KEY TO CLASSROOM LOCATIONS

CH	Clare Hall	PE	Physical Ed. Center
DH	Doyle Hall (basement)	PJH	Peace and Justice House
MB/MC	Steffen Music Center	UH	University Hall (3 rd floor)
MH	Marian Hall	EC	Evans Center
OH	Oldenburg Hall	LIB	Library

FOR MORE INFORMATION

Admissions.....	GAdmissions@marian.edu
Bookstore.....	955.6080
Business Office.....	955.6020

Financial Aid.....	955.6298
Counseling & Consultation Services.....	955.6150
Library.....	955.6090
Registrar.....	955.6050

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974 (FERPA)

Marian University operates in compliance with the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended. Students have the right to inspect all official records which pertain to them and to challenge inaccurate or misleading information, except parents' financial records and confidential letters and statements placed in the record before January 1, 1975, or placed under conditions where students have signed a waiver of right of access.

All student academic information is considered confidential except the following "directory" information available to the public: student's name, campus address, off-campus address, email address, telephone number, voice mail number, date of birth, photograph, major field of study, participation in university activities and sports, physical and performance statistics of members of athletic teams, dates of attendance, full-time/part-time status, degrees, awards, and honors including the Dean's List, and most recent previous institution attended by student.

The student may request that "directory" information not be released by completing the FERPA Request form in the Office of the Registrar at the beginning of each semester. Failure to notify the Office of the Registrar may mean that university publications, such as team rosters or student directories, may include some directory information. More information about FERPA is available online at www.marian.edu.

GRADUATE COURSES

COURSE ID	COURSE NAME	C.H.	DAY	TIME	INSTRUCTOR
BIOMEDICAL SCIENCES					
BMS 501 A	Biomedical Science Seminar	1	F	5:00 PM - 5:50 PM	Staff
BMS 531GC A	Medical Biochemistry	4	MW	5:00 PM - 6:50 PM	Bhetwal
BMS 540GC A	Medical Microbiology	3	MWF	4:00 PM - 4:50 PM	Staff
BMS 551GC A	Medical Physiology	4	TR	5:00 PM - 6:50 PM	Hum
BMS 599 A	Biomedical Research	1		ARR	Staff
BMS 599 B	Biomedical Research	2		ARR	Staff
BMS 599 C	Biomedical Research	3		ARR	Staff
BMS 599 D	Biomedical Research	4		ARR	Staff
BMS 599 E	Biomedical Research	5		ARR	Staff
BMS 599 F	Biomedical Research	6		ARR	Staff
BMS 599 G	Biomedical Research	7		ARR	Staff
BMS 599 H	Biomedical Research	8		ARR	Staff
BMS 599 I	Biomedical Research	9		ARR	Staff

COUNSELING

COU 500 A	Counseling Skill/Techniques	3	TR	9:30 AM - 10:45 AM	Jenkins
COU 510 A	Professional Role of MH Counselor	3	TR	8:00 AM - 9:15 AM	Staff
COU 520 A	Advanced Human Growth/Development	3	TR	12:30 PM - 1:45 PM	Staff
COU 530 A	Career and Lifestyle Counseling	3	TR	2:00 PM - 3:15 PM	Jenkins
COU 560A A	Mental Health Counseling Practicum	3		ARR	Staff
COU 605 A	Statistics and Research Methods	3	MW	2:00 PM - 3:15 PM	Kellogg

MASTER OF ARTS IN TEACHING

ENG 304 G	The English Language	3		ARR	Pitt
ENG 307 G	Principles of Linguistics	3		ARR	Hutchinson
EDU 505 FB	Child Development	3	W	8:00 AM - 12:00 PM	Staff
EDU 514 A	Second Language Learning (ELEM)	2	T	6:00 PM - 9:00 PM	Feeser
EDU 514 B	Second Language Learning (SPED)	2	S*	12:30 PM - 4:00 PM	Hutchinson
EDU 516 PB	Family and Teacher in Diverse/Inclusive Settings	2	S*	ARR	Guyse
EDU 519 PB	Best Practices in Teaching and Learning	3	S*	8:00 AM - 12:00 PM	Staff
EDU 520 A	Best Practices in Language and Expressive Arts	3	R	6:00 PM - 9:00 PM	Casalini
EDU 520 FB	Best Practices in Language and Expressive Arts	3	F	9:00 AM - 5:00 PM	Staff
EDU 521 A	Best Practices in Language Arts and Soc. Studies	3	T	6:00 PM - 9:00 PM	Meyer-Brown
EDU 522 A	Best Practices in Science and Mathematics	3	T	6:00 PM - 9:00 PM	Miller
EDU 522 B	Best Practices in Science and Mathematics	3	R	6:00 PM - 9:00 PM	Hakim
EDU 523 A	Exceptional Needs I	1	T	6:00 PM - 7:00 PM	Downing
EDU 523 B	Exceptional Needs I	1	R	6:00 PM - 7:00 PM	Nordstrom
EDU 523 C	Exceptional Needs I	1	S*	1:00 PM - 3:30 PM	Patterson
EDU 523 D	Exceptional Needs I	1	T	6:00 PM - 7:00 PM	Staff
EDU 523 E	Exceptional Needs I	1		ARR	Farren
EDU 523 FB	Exceptional Needs I	1	W	1:00 PM - 5:00 PM	Staff
EDU 523 PB	Exceptional Needs I	1	S*	ARR	Connor
EDU 525 A	Exceptional Needs II	1	T	7:05 PM - 9:00 PM	Downing
EDU 525 B	Exceptional Needs II	1	R	7:05 PM - 9:00 PM	Nordstrom
EDU 525 C	Exceptional Needs II	1	S*	3:35 PM - 5:00 PM	Patterson
EDU 525 D	Exceptional Needs II	1	T	7:05 PM - 9:00 PM	Staff
EDU 525 E	Exceptional Needs II	1		ARR	Farren
EDU 526 PB	Best Practices in Elementary Math and Science	3	S*	ARR	Blythe
EDU 527A	Best Practices in Teaching a Foreign Language	3	R	6:00 PM - 9:00 PM	Martin
EDU 528 A	Best Practice in Teaching English Learners	3	S*	9:00 AM - 5:00 PM	Feeser
EDU 529 A	Best Practices in Elementary Lang Arts and Social Studies	3	R	6:00 PM - 9:00 PM	Meyer-Brown
EDU 529 B	Best Practices in Elementary Lang Arts and Social Studies	3	S*	9:00 AM - 3:00 PM	Stone
EDU 529 PB	Best Practices in Elementary Lang Arts and Social Studies	3	S*	8:00 AM - 5:00 PM	Bryant
EDU 530 A	Assessment of Learning I	2		ARR	Stone
EDU 535 A	Introduction to Children with Exceptional Needs	3	T	6:00 PM - 9:00 PM	Tandy
EDU 535 B	Introduction to Children with Exceptional Needs	3	R	6:00 PM - 9:00 PM	Farren
EDU 560 A	Internship	2		ARR	Melrose
EDU 560 B	Internship	2		ARR	Staff
EDU 560 C	Internship	2		ARR	Feeser
EDU 560 FB	Internship	3		ARR	Marble
EDU 560 PB	Internship	1	R	2:00 PM - 4:00 PM	Marble
EDU 580 A	Special Topic: Best Practices in Special Areas	3	R	6:00 PM - 9:00 PM	Lyons
EDU 590 A	Classroom Research I (ECE & Elem)	2	R	6:00 PM - 9:00 PM	Marble

COURSE ID	COURSE NAME	C.H.	DAY	TIME	INSTRUCTOR
EDU 590 B	Classroom Research I (Elem)	2	R	6:00 PM - 9:00 PM	Brown
EDU 590 C	Classroom Research I (SS & ELA)	2	R	6:00 PM - 9:00 PM	Patterson
EDU 590 D	Classroom Research I (SPED)	2	T	6:00 PM - 9:00 PM	Melrose
EDU 590 E	Classroom Research I (Math & FL)	2	S*	9:00 AM - 12:30 PM	Marble
EDU 590 F	Classroom Research I (Science)	2	T	6:00 PM - 9:00 PM	Staff
EDU 590 FB	Classroom Research I	2	R	8:00 AM - 2:00 PM	Staff
EDU 591 PB	Classroom Research II	3	S*	1:00 PM - 5:00 PM	McFadden

NURSING

NSG 501 001	Epidemiology and Biostatistics for Advanced Practice	3		Online	Engstrom
NSG 502 A	Theoretical Foundations of Nursing Practice	3	T*	1:00 PM - 4:00 PM	Thie
NSG 503 A	Advanced Physiology and Pathophysiology	3		Online	Horton
NSG 506 A	Advanced Health Assessment	3	TR	5:30 PM - 7:00 PM	Beck
NSG 603 001	Advanced Pharmacology for NA I	3		Online	Nagelhout
NSG 604 A	Clinical Differential Judgement	3	R	1:00 PM - 4:00 PM	Kean
NSG 605 A	Scientific Concepts for Anesthesia Practice	3	MW	1:00 PM - 2:30 PM	LaFontaine
NSG 701 A	Analytical Methods for the Translation of Evidence Into Practice	3	TR	4:00 PM - 5:30 PM	Haslar

SPECIAL EDUCATION

SPD 533 A	Assessment of Children with Exceptional Needs	3		ARR	Farren
SPD 549 A	Exceptional Needs: Collaborative Consultation	3		ARR	Farren
SPD 552 A	Literacy Assessment and Instruction for Special Needs Learners	3	T	6:00 PM - 9:00 PM	Jackson
SPD 553 A	Teaching Reading Pre K-Elementary	3		ARR	Jackson
SPD 554 A	Methods for Transition and Career Assessment	3		ARR	Jongleux
SPD 573 A	Applied Behavior Programming in Special Education	3		ARR	Staff

TEACHING LEARNING LEADERSHIP

TLL 610 A	Systems Thinking	2	MS*	ARR	Hannah, Kaufman
TLL 610 B	Systems Thinking	2	MS*	ARR	Hannah, Kaufman
TLL 610 C	Systems Thinking	2	MS*	ARR	Hannah, Kaufman
TLL 615 A	Foundations of Authentic Leadership	3	MS*	ARR	Hannah, Kaufman
TLL 615 B	Authentic Leadership	3	MS*	ARR	Hannah, Kaufman
TLL 615 C	Authentic Leadership	3	MS*	ARR	Hannah, Kaufman
TLL 626 C	STEM and Digital Literacy Learning and Design	3		ARR	Schellenberg
TLL 627 A	School Law and Management	1	MS*	ARR	Staff
TLL 627 B	School Law and Management	1	MS*	ARR	Staff
TLL 627 C	School Law and Management	1	MS*	ARR	Staff
TLL 630 A	Law and Management of Private Schools	3	MS*	ARR	Staff
TLL 651 A	The Culture of High Performing Schools	3	MS*	ARR	Staff
TLL 651 B	The Culture of High Performing Schools	3	MS*	ARR	Staff
TLL 651 C	The Culture of High Performing Schools	3	MS*	ARR	Staff
TLL 658 A	Call and Culture of Catholic Schools	3	MS*	ARR	Staff
TLL 660 A	Internship I	2		ARR	Turner
TLL 675 C	Leadership for Student Learning	3		ARR	Haire
TLL 685 A	Directed Elective	3		ARR	Turner
TLL 690 A	Grant Writing and Fundraising	3	T*	5:30 PM - 8:30 PM	Staff
TLL 692 A	Mentored Residency I	3		ARR	Turner
TLL 696 A	Thesis	1		ARR	Kaufman
TLL 696 B	Thesis	1		ARR	Staff

*selected dates/times-contact program director