

## Requisite and Faculty Consent Permissions

1. Log into your MUHUB account using your MU credentials. Login link located at: <https://www.marian.edu/current-students/my-marian>



### Faculty

Here you can view your active classes and submit grades and waivers for students.

2. Click on the FACULTY tile to open up the list of assigned courses by term.
3. You can view course dates, meeting days, time, and room assignment on this page.

Manage your courses by selecting a section below

Summer 2019		
Section	Times	Locations
<a href="#">PHL-130-MM01: Human Nature and Person</a>	M/T/W/Th 9:00 AM - 10:45 AM 5/6/2019 - 8/24/2019	Clare Hall, 129 Classroom

4. Click on the course and click on the *Permissions* link. On the permissions page, there are four different categories – requisite waiver, faculty consent, student petition, and add permission.

Waitlisted 0

Roster Attendance Grading **Permissions** Waitlist

#### Faculty Permissions

Choose one of the categories below :


<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <p><b>Requisite Waiver</b> Use this action to waive a pre and/or co-requisites. Granting a waiver DOES NOT add the student to the course. The student must click the "register now" button in their MUHUB account.</p> </div>	<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <p><b>Student Petition</b> Marian University is not using student petition. DO NOT USE!</p> </div>
<div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 5px;"> <p><b>Faculty Consent</b> Use this action to grant consent for a student to enroll a course that requires prior consent before enrollment. Faculty consent is typically used for internship and research courses. Granting consent DOES NOT add the student to the course. The student must click the "register now" button in their MUHUB account.</p> </div>	<div style="border: 1px solid #ccc; padding: 5px;"> <p><b>ADD Permissions</b> Use this action to grant a student permission to ADD this course if the course is currently closed with no active wait list. Granting permission DOES NOT add the student to the course. The student must click the "register now" button in their MUHUB account.</p> </div>

## Requisite Waiver Permission

Requisite waivers allow you to waive one or more requisites that are listed on a course for a student in this section. You can only waive requisites for the section you teach.

Search for the student by their NAME or Student ID in the search box to grant the waiver. A search box is ONLY present if the course has listed requisites.

[< Back To Faculty Permissions](#)  
Requisite Waivers

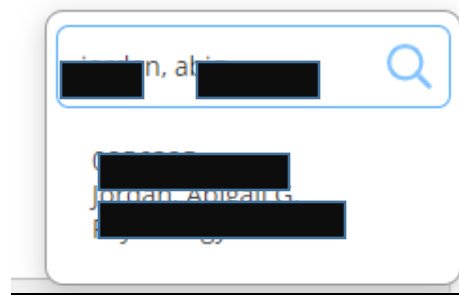
Student Waiver Information 

No existing student waivers

Prerequisite Information

Course	Enforcement	Timing
ENG-112	Required	Previous

Corequisite Information



Name and ID blacked out in screen shot.

Select a reason for the waiver and provide any additional comments, if desired. Click the SAVE button to issue the waiver. You can also DENY a requested waiver.

Add Student Waiver

HUM-210-MM01: Search for Meaning Thrhg Cult Fall 2019

Student

Approve  Deny

Waiver Reason

Comments

Name and ID blacked out in screen shot.


## Faculty Consent Permission

Some courses require faculty consent due to the nature of the course. An example of this may include internships, research classes, study abroad, etc.


Search for the student by their NAME or Student ID in the search box to grant the permission.


Roster Attendance Grading **Permissions**

[← Back To Faculty Permissions](#)  
Faculty Consent

Faculty Consent Status 

No existing faculty consents





*Name and ID blacked out in screen shot.*

Select a status (approved or denied) for the permission, select a reason and provide any additional comments, if desired. Click the SAVE button to issue the waiver. You can also DENY a requested permission.

Add Faculty Consent

HUM-210-MM01: Search for Meaning Thrgh Cult Fall 2019

Student

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Status

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Reason

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Additional Comments

*Name and ID blacked out in screen shot.*



## **Student Petition Permission**

We are not using this permission. So you can disregard.

## **Important Information:**

If a course has prerequisites and requires faculty consent, you may have students who need both permissions to enroll in the course if they have not met the prerequisites and the course is designated as needing faculty consent. If the course is full and we are within the ADD period, an add permission may also be required. No single permission trumps another permission.